



HOSTEL AUDIT REPORT (2020-21)



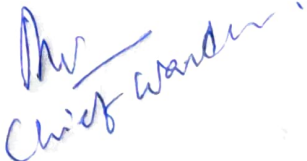
Report prepared by

Dr. Luxmi Machahari

(Assistant Professor, Department of Physics)

RANGAPARA COLLEGE
SONITPUR ASSAM 784505



(Dr. Ranjan Kalita)
Principal
Rangapara College


Chief Warden

Rangapara College
Hostel Audit Report, 2020-21



The Rangapara College is the only Multidisciplinary Higher educational institute covering the Humanities, Commerce and Science streams of study, run by the department of Higher Education Govt. of Assam within the Rangapara legislative Assembly Constituency of Sonitpur district within the state of Assam. The college has 2 No's hostels meant for Male students and 2 No's for Female students. The detailed report is enclosed herewith.


Principal


Rangapara College

(Dr. Ranjan Kalita)
Principal
Rangapara College


Vice Principal






Rangapara College


VICE-PRINCIPAL
RANGAPARA COLLEGE


Chief Warden

Rangapara College

Signature of the Auditors

1.  Sankararam Barua
2.  (Dr. Biman Kumar Sarma)
3.  (Dr. Luxmi Mahanta)
4.  (Dr. Nalini Kantha Das)
- 5.
6.  Mayashree Swastiyary
- 7.


Chief warden



The Rangapara College is the only Higher educational institute run by the department of Higher Education Govt. of Assam within the Rangapara legislative Assembly Constituency of Sonitpur district, Assam. It is a Multidisciplinary Higher educational institute covering the Humanities, Commerce and Science streams of study. The college has 3 No's of boys hostel and 3 No's of Girls' hostel. Significant number of students reside in the hostel campus.

Hostels follow an admission policy to prepare newcomers prior to their arrival, including staff and parents visits to the hostel . Prefects and Assistant prefects are appointed for each hostel among the senior boarders. They are allocated to newcomers prior to arrival. Both the hostels have comprehensive rules and regulations/guidelines in place covering Bullying & Discrimination and Confidentiality. There are posters of the same displayed within each of the hostels, including a contact telephone number.

This report has been prepared as a result of internal audit (Wardens) review of all the college hostels (boys and girls).

Below mentioned are the key methodologies adapted for Hostel Auditing

1. Audit Preparation:

- The internal audits review the findings of previous audit and ensure that the remediation is closed.
- Prefects of each hostels are asked to prepare an elaborate plan and make a survey to record all the infrastructure details, medical essentials, fire extinguishers and other essential commodities before the audit is initiated.
- They conduct a internal walkthroughs before the actual meeting with the auditors.


2. Audit Facilitation:

- Audit is scheduled and a walkthrough is conducted by the auditors in all the hostels.
- The Internal Audit then verify the data provided by the Prefects.
- The mess expenditure is audited tracking the mess record maintained by the prefects.
- Auditors then conduct status meeting to discuss the findings with the Prefects and also seek for clarifications and ask questions (if needed) on data provided.

3. Audit Remediation:

- Hands on training is to be given to the boarders to use safety measures such as fire extinguishers in the hostel premises.
- Specific training is to be provided from medical professionals on how to administer medication when required.


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Hostel Audit Report, 2020-21



1. Girls' Hostel 1 (Assam Type):

- a. UGC sanctioned order number: No-F-1-6/ACCTT/NERO/2005-06/1066 Dated 14-03-2008
&
The amount sanctioned: 27,50,000/-
- b. Proposed build up area: 133.78 square metre
- c. Proposed intact capacity: 35
- d. Present intact capacity: 30
- e. Infrastructure details:
 - i. No. of Bed: 35
 - ii. No. of table: 31
 - iii. No. of Chair: 25
 - iv. No. of Fan: 24
 - v. No. of Light: 45
 - vi. Details of kitchen item:

| Sl No | Name of the Item | Quantity |
|-------|------------------------|----------|
| 1 | KARAH | 03 |
| 2 | Glass | 26 |
| 3 | LPG Cylinder | 02 |
| 4 | Gas Stove | 02 |
| 5 | Aquaguard water filter | 0 |
| 6 | Dish | 32 |
| 7 | Bowl | 35 |
| 8 | Plate | 02 |
| 9 | Jug | 02 |

- vii. Recreation items: Football, badminton Rackets and shuttlecock, Yoga mats.
- viii. Food menu: Three times Rice and curry per day.
- ix. Medical facilities: First aid box and some common non-prescription drugs are available in the hostel.

f. Name of the Warden/Wardens:

Ms. Ansumoi Basumatary (Asst. Prof., Deptt. of Bodo)

(FON)

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2. Girl's Hostel 2 (Assam Type):

- a. UGC sanctioned order number: No-16-12/2010-11(NERO)/1022 Dated 17-12-2011 &

The amount sanctioned: 32,50,000/-

- b. Proposed build up area: 668.88 square metre
c. Proposed intact capacity: 40
d. Present intact capacity: 30
e. Infrastructure details:
i. No. of Bed: 39
ii. No. of table: 35
iii. No. of Chair: 38
iv. No. of Fan: 17
v. No. of Light: 41
vi. Details of kitchen item:

| Sl No | Name of the Item | Quantity |
|-------|------------------------|----------|
| 1 | KARAH | 6 |
| 2 | Glass | 30 |
| 3 | LPG Cylinder | 5 |
| 4 | Gas Stove | 2 |
| 5 | Aquaguard water filter | 1 |
| 6 | Dish | 40 |
| 7 | Bowl | 30 |
| 8 | Plate | 15 |
| 9 | Jug | 8 |

vii. Recreation items:

| Sl No | Name of Item | Quantity |
|-------|-----------------|----------|
| 1 | Badminton Court | 1 |
| 2 | Television Set | 1 |

- viii. Food menu: Three times Rice and curry per day.
ix. Medical facilities: First aid box and some common non-prescription drugs are available in the hostel.

- f. Name of the Warden/Wardens:
Dr. Luxmi Machahari (Asst. Prof., Deptt. of Physics)

(Dr. Ranjan Kalita)
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Hostel Audit Report, 2020-21




3. Boy's Hostel (Assam Type):
4. UGC sanctioned order number: College Self Funding
&
The amount sanctioned: 10 Lakhs
- a. Proposed build up area: 111.48 square metre
 - a. Proposed intact capacity: 28
 - b. Present intact capacity: 28
 - c. Infrastructure details:
 - i. No. of Bed: 28
 - ii. No. of table: 28
 - iii. No. of Chair: 15
 - iv. No. of Fan: 12
 - v. No. of Light: 19
 - vi. Details of kitchen item:


| Sl No | Name of the Item | Quantity |
|-------|------------------------|----------|
| 1 | KARAH | 3 |
| 2 | Pressure Cooker | 1 |
| 3 | LPG Cylinder | 4 |
| 4 | Gas Stove | 1 |
| 5 | Aquaguard water filter | 1 |
| 6 | Dish | 50 |
| 7 | Jug | 4 |
| 8 | Plate | 50 |

i. Recreation items:

| Sl No | Name of Item | Quantity |
|-------|------------------|----------|
| 1 | Football | 2 |
| 2 | Volleyball Court | 2 |
| 3 | Carom Board | 1 |
| 4 | Television Set | 1 |

- ii. Food menu: Three times Rice and curry per day.
 - iii. Medical facilities: First aid box and some common non-prescription drugs are available in the hostel.
- d. Name of the Warden/Wardens:
Mr. Dadhiram Brahma (Asst. Prof., Deptt. of Bodo) 


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5. Tribal Hostel (RCC):

- a. Govt. sanctioned order number: ASHB/Tech/1033/2017/749 Dated 20-03-2018
&

The amount sanctioned: 50,00,000/-

- b. Proposed build up area: 164.89 Square meter

- c. Proposed intact capacity: 25

- d. Present intact capacity: 15

- e. Infrastructure details:

i. No. of Bed: 25

ii. No. of table: 25

iii. No. of Chair: 25

iv. No. of Fan: 8

v. No. of Light: 35

vi. Details of kitchen item: (Combined items with Boys' Hostel Assam Type)

vii. Food menu: Three times Rice and curry per day.

viii. Medical facilities: First aid box and some common non-prescription drugs are available in the hostel.

- e. Name of the Warden/Wardens:

Mr. Dadhiram Brahma (Asst. Prof., Deptt. of Bodo)

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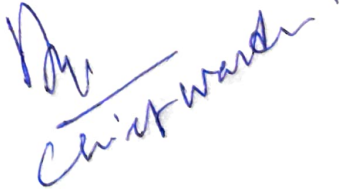
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Under construction of 1 No's Boy's Hostel and 3 No's of Girl's Hostel for the Tea and Ex Tea Garden students. Financed by Tea and Ex Tea Garden Welfare Development Board Govt. of Assam vide order No: DTGW/DEV/5/21012/188 dated 18-12-2013, DTGT/ACCTT/3/2012/Pt/289 dated 27-11-2013, DTGT/ACCTT/2/2014/Pt/40 dated 28-04-2015 and DTGT/ACCTT/2/2014/Pt/41 dated 28-04-2015. Amounting Rs:- 1,23,15000/- (One crore twenty three lakhs fifteen thousand rupees). The details have been given bellow:

1. Girl's Hostel 1
 - a. The amount sanctioned: 20,00,000/-
 - b. Proposed build up area: 133.78 668.88 square metre
 - c. Proposed intact capacity: 35
2. Girl's Hostel 2
 - a. The amount sanctioned: 20,00,000/-
 - b. Proposed build up area: 668.88 square metre
 - c. Proposed intact capacity: 40
3. Girl's Hostel 3 (For Tea Tribes Students)
 - a. The amount sanctioned: 18,15,000/-
 - b. Proposed build up area: 141.02 square metre
 - c. Proposed intact capacity: 35
4. Boys' Hostel 3 (TGT Hostel)
 - a. The amount sanctioned: 40,00,000
 - b. Proposed build up area: 141.02 square metre
 - c. Proposed intact capacity: 30
5. Hostel Boundary wall
 - a. The amount sanctioned: 15,00,000/-
6. Chowkidar room
 - a. The amount sanctioned: 10,00,000/-


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Chitwan